

To
Directors
P.G. & W. Sawoo Private Limited,
28A, Galiff Street,
Kolkata-700004.

Date: 04.07.2023

Notice is hereby given that a Meeting of the Directors of P.G.& W. Sawoo Private Limited, will be held on Tuesday the 11th July 2023 at 3-30 P.M. at the Registered Office of the Company at 28A, Galiff Street, Kolkata-700004.

-: A G E N D A :-

1. To read and confirm the proceedings of the last meeting of the Board of Directors held on 3rd April, 2023.
2. To consider the application dated 3rd July, 2023 received Swati Gaine and others requesting deletion of the name of Ajoy Kumar Gaine joint holders of 60 nos. of Equity Shares who died on 5th March,2023 in the share register and in the share scripts which are lying jointly in the names of Ajoy Kumar Gaine, Swati Gaine, and Sekhar Gaine.
3. To consider the application dated 3rd July, 2023 received Swati Gaine and others requesting deletion of the name of Ajoy Kumar Gaine joint holders of 58 nos. of Equity Shares who died on 5th March,2023 in the share register and in the share scripts which are lying jointly in the names of Ajoy Kumar Gaine, Swati Gaine, and Rishov Gaine.
4. To discuss the lease agreement expire on 9th February, 2023 of ICA EDU SKILL PVT.LTD, 2nd floor,at 4, Brabourne Road, Kolkata – 700 004, for renewal further period of 3 years.
5. To approve the Accounts of the Company for the year ended 31.03.2023, the Balance Sheet at 31st March, 2023. The statement of Profit & Loss and the Cash Flow statement the year ended on 31st March, 2023 by including Provision for Taxation and any other Reserve.
6. To adopt Auditor's Report for the financial year ended 31st March, 2023, and approved Director's Report.
7. To hold Board Meeting for authorizing any Managing Director of the Company to sign and process all the requisite documents for receiving approval from all the respective authorities for carrying out the process for repairs and modifications
8. Miscellaneous items.

Yours faithfully.



Asoke Sawoo
Managing Director
DIN 00432283